

**MARSHALL PUBLIC SCHOOLS**  
**Board of Education**  
**Regular Meeting**  
**Minutes**  
**Board Room**  
**May 13, 2019**

The meeting was called to order by John Lutz at 6:00 p.m. as duly posted under State Statutes §19.84(1)(2)(c).

**Roll Call of the Board**

Board of Education Present: Cecil Chadwick, John Lutz, Mike Rateike, Bonnie Clayton and Deb Frigo. Absent: Heather Herschleb and Paul Wehking

Administration Present: Bob Chady and Dan Grady

Student Representative(s) Present: Van Schroeder and Katrina Mosley

**Approval of Agenda**

A motion to approve the agenda as presented was made by Frigo and seconded by Rateike. Carried 5-0.

**Proof of Giving Public Notice**

A motion that public notice was provided on May 10 was made by Clayton and seconded by Frigo. Carried 5-0.

**Recognition of Visitors**

Judy Filter, Blair Perzentka, Erin Krause, Paul Herrick and Chad Killerlain

**Public Comment**

**Student Presentation “Equity for Education” by Anahi Bonilla**

Marshall participated in Madison College Pitch, a business planning competition for local High School students. Students are asked to create and submit a video that explains their business idea and in turn they can earn a chance to “pitch” the idea to a panel of judges for cash and prizes. Anahi represented MHS for the first 2 rounds. She did not place in the top three in round 2 so she did not move on. However, her idea sparked the interest of the Madison College staff who were there and they shared her idea with their Board in hopes that she could pitch the idea to them. Anahi’s idea was based on equity in education and the importance of all students having the ability to access higher education. She pitched the idea of a shuttle service for students in high school to be able to take classes at Madison College through the Youth Options/Start College Now program. This would help promote equitable practices in education. She suggested that MHS collaborate with neighboring towns to provide everyone with equal access to higher education while in high school.

**Consent Agenda**

- A. Approval of receipts and expenditures
- B. Approval of board minutes
- C. Disposal of Property
- D. Approve resignations/retirements
  - None
- E. Approval of contracts/letters of employment

- Karla Sikora- Director of Special Education
- Paul Herrick- Middle School Principal/Pupil Services Coordinator
- Andrea Showers- Kindergarten Teacher
- Ingrid Timm- Kindergarten Teacher

Motion by Rateike and seconded by Clayton to approve consent agenda. Carried 5-0.

## Reports

### Treasurer's Report

### Legislative and Advocacy

### Committee Reports

### Superintendent Update

#### A. Administrative Positions: Hiring Process Update

#### Student Representative

Van Schroeder and Katrina Mosley student representatives to the Board of Education, discussed the following: Junior Prom is 5/18 with a "Country Chic" theme, band and choir concerts this past week 5/6 & 5/9, graduation is coming up- the program is finished, 6/6 is the senior camp out, Scholarship Night is 5/29, MHS Service Day is 5/17, hosted a mini ROTARY symposium on 5/13, currently undergoing AP testing. Van thanked the Board for the opportunity to be a student representative and said that he has very much enjoyed his time as a student representative.

## Old Business

None

## New Business

**Discussion and potential approval of revisions to Policy #171: Board Meetings-** Changes the starting time of the school board's regular meeting from 6:15 p.m. (current policy) to 6:00 p.m. (past/current practice). **BE IT RESOLVED that the proposed changes to Board Policy #171: Board Meetings be adopted for use in Marshall Public Schools.** Moved by: Frigo and seconded by: Rateike. Carried 5-0.

**Discussion and potential action regarding the Employee Handbook: Teaching Staff-** Administration requests that the 2019-20 Employee Handbook be adopted for use beginning July 1, 2019 (start of the new fiscal year). Dr. Grady, Mr. Chady & Mrs. Shelton met over a number of weeks to review the employee handbooks and identify suggested changes which aligned with current practice. **BE IT RESOLVED that the 2019 – 2020 Employee Handbook for Teaching Staff be adopted, effective July 1, 2019.** Moved by: Clayton and seconded by: Chadwick. Carried 5-0.

**Discussion and potential action regarding the Employee Handbook: Support Staff-** Administration requests that the 2019-20 Employee Handbook be adopted for use beginning July 1, 2019 (start of the new fiscal year). Dr. Grady, Mr. Chady & Mrs. Shelton met over a number of weeks to review the employee handbooks and identify suggested changes which aligned with current practice. **BE IT RESOLVED that the 2019 – 2020 Employee Handbook for Support Staff be adopted, effective July 1, 2019.** Moved by: Rateike and seconded by: Clayton. Carried 5-0.

**Discussion and potential action regarding the Issuance of Preliminary Notice of Nonrenewal-** At the Board's regular meeting on April 17, the administration requested and the Board issued the Preliminary notice of Non-Renewal to Barb Canterbury. State Statutes provide that the Final Notice of Non-Renewal cannot be issued until 15 days have passed following the Preliminary Notice has been issued. No private conference was requested by Ms. Canterbury and no resignation has yet been received. As such, administration recommends that the Final Notice of Non-Renewal be approved by the Board and issued accordingly. **BE IT RESOLVED that the Board approves the issuance of the Final Notice of Non-Renewal of her 2018-19 teaching contract to Barb Canterbury. Motion by Frigo and seconded by Chadwick. Carried 5-0.**

**Discussion and potential approval of Food Service Management Company contract for 2019-2020-** The District has contracted with A'viands for food service program management for each of the last 5 years. USDA regulations provide that after a 5-year period of utilizing a food service management company, the local school district must go through a re-bid process. Note that the contract awarded is actually a one year/annual contract which is renewable for four subsequent years. On March 25, Mr. Chady released the Request for Proposal to 17 Food Service Management Companies. Two proposals were received, A'viands and Taher. The proposals were each evaluated per the terms of the evaluation matrix identified in the RFP. Administration is recommending that we renew our relationship with A'viands. **BE IT RESOLVED that the Board approves the District entering into a Food Service Management Company contract with A'viands to provide leadership and oversight to our school nutrition services for the 2019-2020 fiscal year. Motion by Rateike and seconded by Clayton. Carried 5-0.**

**Discussion regarding Policy #872: Public Complaints-** Discussed the chain of command and the steps that are followed when a concern is brought up. Concern→source of concern (Teacher, Principal, Administrator)→Principal/Superintendent→Board of Education.

**Discussion of future board agenda items-** N/A

### **Adjournment**

Motion by Clayton and seconded by Chadwick to adjourn meeting. Voice vote-carried 5-0.

Meeting adjourned at 6:48 p.m.

Respectfully submitted,

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Bonnie Clayton, Clerk